



HOTEL GROUP RESERVATION CONTRACT
SIU 2007
2-6 SEPTEMBER, 2007 - PARIS - FRANCE

HOTELS SELECTED FOR GROUPS (MINIMUM 10 ROOMS)

Sponsors may choose to block rooms in the official hotels of the congress
 Special room rates have been negotiated in official hotels in Paris

NAME	CATEGORY	SINGLE	DOUBLE	PDJ	LOCATION
CONCORDE LA FAYETTE	4****	270,00€	280,00€	Incl	HEADQUARTER
MERIDIEN ETOILE	4****	270,00€	280,00€	incl	HEADQUARTER
HILTON ARC DE TRIOMPHE	4****L	On Request	On Request	30€	COURCELLES – 15'' SUBWAY
SOFITEL GD ARCHE	4****	250,00€	265,00€	Incl	LA DEFENSE – 15''SUBWAY
SOFITEL LA DEFENSE CTRE	4****	250,00€	270,00€	Incl	LA DEFENSE – 15''SUBWAY
MONTFLEURY ARC DE TRIOMPHE	4****	190,00€	220,00€	13€	CHARLES DE GAULLE – 10''SUBWAY
SPLENDID ETOILE	4****	243,00€	243,00€	19€	CHARLES DE GAULLE – 10''SUBWAY
SAINT JAMES	4****	250,00€	250,00€	14€	TUILLERIES – 20'' SUBWAY
ROCHESTER	4****	243,00€	243,00€	19€	FRANKLIN -15'' SUBWAY
CHATEAU FRONTENAC	4****	243,00€	243,00€	19€	GEORGE V – 15'' SUBWAY
NOVOTEL TOUR EIFFEL	4****	260,00€	270,00€	Incl	BIR HAKEIM – 15'' SUBWAY
FRANCKLIN ROOSEVELT	4****	243,00€	243,00€	Incl	FRANKLIN -15'' SUBWAY
COURTYARD NEUILLY	4****	250,00€	250,00€	18€	BUS n°174 – 10'' SUBWAY
MERCURE NEUILLY	3***	200,00€	210,00€	Incl	PORTE MAILLOT
NOVOTEL LA DEFENSE	3***	199,00€	199,00€	Incl	LA DEFENSE – 15'' SUBWAY
MAGELLAN	3***	132,00€	146,00€	13€	10'' WALKING DISTANCE
EMPIRE ELYSEES	3***	150,00€	160,00€	Incl	TERNES - 10'' SUBWAY
ELYSEES BASSANO	3***	170,00€	170,00€	15€	GEORGE V – 15'' SUBWAY
BW REGENT'S GARDEN	3***	169,00€	169,00€	14€	10'' WALKING DISTANCE

Rates include all taxes and VAT

CONCORDE LA FAYETTE

Elegant and comfortable, the rooms are designed and equipped for business or leisure offering a unique panoramic view of Paris. This hotel features a fitness club.

MERIDIEN ETOILE

Dark woods and warm lighting offer a glow of sophisticated and luxurious comfort in whole this hotel. It's the better place to enjoy jazz.

HILTON ARC DE TRIOMPHE

The rooms are in art-deco style and equipped with high-speed internet access. The Hilton Arc de Triomphe hosts 2 prestigious names of beauty in a unique place entirely dedicated to well-being and beauty.

SOFITEL GD ARCHE

The Sofitel La Defense Grande Arche is characterized by a stunning architecture and sheer elegance. The rooms are in traditional style and equipped with high speed transmission line.

SOFITEL LA DEFENSE CENTRE

Renovated in 2006, the friendly and modern Sofitel Paris La Defense Centre is located in the heart of Europe's premier business district. The rooms feature WIFI Wireless Internet access. The Italian Lounge offers fine Italian cuisine in a friendly atmosphere.

MONTFLEURY ARC DE TRIOMPHE

Contemporary style with elegant and refined decoration composed of hot colours.

SPLENDID ETOILE

This hotel combines comfort, luxury and tradition. The rooms are decorated in a Louis XV style.

SAINT JAMES

Built in the heart of Paris, in the business district and at the center of cultural activity, the hotel offers high-quality comfort that combines refinement with contemporary design. In deed, the hotel fits a spa with 250 m2 dedicated to well-being.

ROCHESTER

Located two steps from the Champs-Élysées and Rue du Faubourg Saint Honoré, the hotel Rochester is elegant, charming and traditional. The rooms are decorated in a Louis XV style.

CHATEAU FRONTENAC

Located in a unique location, only 200 meters from the Champs Élysées, the hotel owns rooms that profit from absolute calm. It features warm sitting and refined atmosphere.

NOVOTEL TOUR EIFFEL

Near by the Eiffel Tower, this hotel offers comfort in modern and simple decoration.

FRANCKLIN ROOSEVELT

The English style rooms of this hotel combine woodworks and coordinated fabrics in a perfect harmony. Indeed, they are offering high standard amenities.

COURTYARD NEUILLY

Situated in the near suburb of Paris, it only takes few minutes to reach the famous avenue of the Champs Elysées. The rooms are fully equipped and very spacious.

MERCURE NEUILLY

The Paris Neuilly Hotel, between La Place de l'Étoile and l'Arche de la Défense on Charles de Gaulle Avenue, is characterized by an elegant and refined atmosphere. It contains charming and comfortable rooms, equipped with modern hook-up.

NOVOTEL LA DEFENSE

It is located on the doorstep of the commercial area.

Novotel rooms provide modern comfort, a unique feeling of spaciousness and contemporary decor.

MAGELLAN

It boasts a private enclosed garden, an outdoor terrace and a small private house called "Le Pavillon". This tastefully decorated room offers outstanding peace and quiet for Paris.

EMPIRE ELYSEES

The hotel Empire Elysées, recently renovated, is a hotel of character which offers the charm of a friendly atmosphere.

ELYSEES BASSANO

This completely renovated hotel, which is situated behind the Avenue des Champs Elysées, offer discretion, tradition and modernity with its elegant and convivial atmosphere. Its guestrooms are furnished in a contemporary but warm-looking style.

BW REGENT'S GARDEN

The rooms are equipped with antique furnitures which create refined charm of the Napoléon III. A hotel full of character.

GENERAL CONDITIONS FOR GROUP BLOCK BOOKINGS

1-SUBJECT

- The accommodation services provided during the SIU Congress, which will take place in Paris between the dates September 2-6, 2007.

2-RESERVATIONS / ROOM RATES

- Reservations must be made through Colloquium to guarantee the rates shown.
- The parties agree that the rates are quoted in Euros. The room rates indicated are per room and per night including VAT and city tax unless otherwise indicated. These rates can vary from 2 to 2.5 % (depending on VAT and city tax variation).

3-POLICY STATEMENT

- Room block will be allocated by Colloquium for a minimum divisible period of 3 nights between September 2nd and 6th, 2007.
- Each hotel reservation request must be sent to Colloquium in writing. Please fill in one Group Hotel Reservation Form per Hotel indicating clearly the number and type of rooms required (Minimum 10 rooms) and return the form to Colloquium. Hotel rooms should be booked before April 1st, 2007. After that date rooms will be subject to availability.
- Upon receipt of the form, Colloquium will send you confirmation of the number of rooms and hotel chosen and issue an invoice corresponding to the deposit required. This invoice should be paid upon receipt.
- Major Sponsors will be given priority booking.
- Complimentary accommodation will not be provided by Colloquium.
- Colloquium will not inform the persons you have booked for about their accommodation in Paris, each company has to communicate directly with their guests.

4- DEPOSITS

- A **2-night's deposit** per room is necessary to guarantee the reservation. Upon receipt of the reservation form you will receive a first invoice based on the maximum of rooms taken (peak night) x 2 nights to be paid immediately.
- The payment of the balance of your reservation must be settled by **June 30th, 2007**.

5- HOTEL CHOICE

- Colloquium will try to comply with the company's wishes on their hotel choice. Colloquium may suggest block repartitions into several hotels depending on the number of rooms requested

6- FINAL ROOMING LIST

- Colloquium must receive the final rooming list (Excel file with names) at the latest on **August 2nd, 2007**.

7- ACCOMMODATION CHANGES

- Requests for changes in accommodation will not be accepted after August 24th, 2007. From this date Colloquium will be able to refuse changes as rooming-list will be already communicated to hotels.

8-PAYMENT

•Payment will be made by the following methods and the enclosed registration form should be returned to the administrative secretariat at the following address:

Colloquium – SIU 2007 12, rue de la Croix Faubin / 75557 Paris Cedex 11 France (Fax : +33.1.44.64.15.16)

•With payment in Euros only.

- by check to order of Colloquium – SIU 2007 or
- by wire bank transfer to our account enclosing a copy of your draft with the registration form. Bank charges must be made at the sender's expense. The bank transfer should be addressed to:

Colloquium SIU 2007

Bank Address: BNP PARISBAS Agency Paris Vendôme

7 Place Vendôme 75001 PARIS – France

Bank code: 30004 Bank sort code: 00818

Account number: 00012397660 key: 27

IBAN FR76 3000 4008 1800 0123 9766 027

Swift : BNPAFRPPVD

10-CANCELLATION POLICY

All cancellations must be notified in writing (by mail, fax or e-mail*) to Colloquium according to the following conditions:

(* Sent emails will have to be confirmed with Colloquium to avoid any problem of reception concerning the cancellations)

- Particular conditions

From contract signed until March 2nd, 2007	▪ 25% of the block per night can be cancelled without cancellation fees. Above 25 % per night, 50 % of the estimated cancelled stay per night will be due.
From March 2nd to May 2nd, 2007	▪ 20% of the block per night can be cancelled without cancellation fees. Above 20 % per night, 100 % of the estimated cancelled stay per night will be due.
From May 2nd to June 15th, 2007	▪ 10% of the block per night can be cancelled without cancellation fees. Above 10 % per night, 100 % of the estimated cancelled stay per night will be due.
From June 15th to July 15th, 2007	▪ 5% of the block per night can be cancelled without cancellation fees. Above 5 % per night, 100 % of the estimated cancelled stay per night will be due.
From July 15th to September 2nd, 2007	▪ 100% of the estimated cancelled stay per night will be due.

- Special conditions:

If the final settlement has NOT been received by Colloquium upon June 30th, 2007 and final rooming list by August 2nd, 2007, Colloquium cannot guarantee the rooms and will be obliged to cancel your room block reservation without refunding the deposit paid.

9-FORCE MAJEUR

No party shall be liable for any failure to perform or any delays in performance, and no party shall be deemed to be in breach or default of its obligations set forth in this Agreement, if, to the extent, and for as long as such failure or delay is due to any causes that are beyond its reasonable control, but not to its acts or omissions, and including, without limitation, such caused as acts of God, fire, flood, severe storm, earthquake, civil disturbance, riot, order of any court or administrative body, embargo, acts of government, war (whether or not declared), acts of terrorism, or other similar caused ("Force Majeure Event"). In the event of a Force Majeure Event, the party prevented from or delayed in performing shall promptly give notice to the other party and shall use commercially reasonable efforts to avoid or minimize the delay. The party affected by the other party's delay may elect to: (a) suspend performance and extend the time for performance for the duration of the Force Majeure Event, or (b) cancel all or any part of the unperformed part of this Agreement and/or any and all Statements of Work delayed by such Force Majeure Event. In this case both parties mutually agree to negotiate in good faith to reach a solution relative to any outstanding financial obligations.

HOTEL GROUP RESERVATION FORM

SIU - PARIS 2007

Private Company Travel Agency

If you are a travel agent, please indicate the name of your group and imperatively the name of your client

Name of Company: _____

Name of your client (for travel agencies) _____

Your V.A.T number: _____

Address: _____

Zip Code / City / Country: _____

Tel.: _____ Fax: _____ E-mail Address: _____

(Including country code and Area Code)

Person in charge: _____

HOTEL CHOSEN

1st choice: _____

2nd choice: _____

3rd choice: _____

NUMBER OF ROOMS REQUIRED:

01/09/07	02/09/07	03/09/07	04/09/07	05/09/07	06/09/07	07/09/07

BREAKFAST:

The company will cover the breakfasts:

YES NO

If yes, please state if you will pay the breakfasts based on single or double basis:

Single Double

DEPOSIT TO PAY:

Upon invoice sent right after receiving the form signed

(2 nights deposit based on the rates negotiated with the hotels)

Deposit: € x rooms x 2 nights = €

I herewith confirm to abide with the above mentioned hotel accommodation rules and to respect them entirely without taking any recourse against the organisers.

Date and signature of the person in charge:

Colloquium - SIU 2007
12, rue de La Croix Faubin
75557 Paris CEDEX 11 France
Tel : +33.1.44.64.15.15
Fax : +33.1.44.64.15.20